

## Supporting children With Medical Conditions in School.

A pupil's medical condition may be

- a. short term for which they may be on a course of medication
- b. long term potentially limiting their access to education and requiring extra care and support.

### Management of Support

All staff have a commitment to the well-being and care of all school pupils. At the same time it is important that all staff are working within the guidelines of both L.A. and union advice. Parents have a right to feel that their children are in a caring environment where their child's needs will be met.

The Children and Families Act 2014 places a duty on schools to make arrangements for children with medical conditions. Pupils with medical conditions have the same right of admission to school as other children and cannot be refused admission or excluded from school on medical grounds alone.

The prime responsibility for a child's health lies with the parent, who is responsible for the child's medication and must supply the school with all relevant information needed in order for proficient care to be given to the child.

### School Aims

- to support pupils with medical conditions so that they have full access to education including p.e. and visits
- to comply fully with the Equalities Act 2010

### Curriculum Entitlement

We believe that pupils with medical needs have equal entitlement and must receive the necessary care and support to enable them to take full advantage of this.

## Expectations

### it is expected that

- parents will inform school of any medical conditions which affect their child
- parents will supply school with the appropriate medication [in date] with the dosage information and regime clearly printed by a pharmacy on the container
- parents will cooperate in training their children to self-administer medicine where this is appropriate
- medical professionals involved in the care of the child with medical needs will fully inform staff of a child's condition, how it is managed and implications for school.
- school staff will liaise with parents and health care professionals in order to access up to date advice about a child's medical needs and will engage in training as required
- individual health plans will be written, monitored and reviewed as required

## Administration of Medicines

Usually only essential medicines will be administered during the school day where these have been prescribed by a doctor. However there may be circumstances when a child is recovering from a minor illness and the return to school is supported with non-prescribed medication or the need for absence from school can be removed by the admission of non-prescribed medication such as 'Calpol'.

in all circumstances parents must complete and sign a written permission slip before any medicine is administered see app. 1 Where the medication being given is pain relief a check should be made and recorded when the previous dose was given and parents must be given a written record of the time pain relief was given by school. No child should be given aspirin unless prescribed by a doctor. Medicines to be given during the school day must be in original containers.

Before administering any medicines, staff must check that the medication belongs to the child, that the dosage is correct and that written permission is held. All doses administered will be recorded. Should a child refuse to take the prescribed medication parents should be contacted as soon as possible to give advice on the action to be taken.

All medicines will be stored safely, those needing refrigeration will be stored in the office refrigerator. Medicines such as inhalers will be kept where easily accessed by the child such as in classrooms. They must always be taken on school trips.

Controlled drugs will be kept in a locked drawer or cupboard in the school office. Epi-pens are kept in a locked cupboard in the child's teaching area. Children self-administering inhalers do not need to record the dose but should inform a member of staff.

#### Administration of Inhalers

Inhalers should be stored where they are easily and quickly accessible to pupils. Independent use of the inhaler is encouraged as soon as pupils reach the appropriate level of maturity. No record is required of pupils using their inhaler when this is in-line or close to the prescribed dosage. When pupils need to use their inhaler for small number of additional 'puffs' more frequently on a regular basis parents should be informed using the template note provided see app. 1. When a pupil needs to use their inhaler significantly more frequently in one particular day and an asthma attack may be developing parents must be informed using the template note at app. 2.

When medication is no longer required, they will be returned to the parent/carer for safe disposal. Sharps boxes are used for the safe disposal of needles and other sharps.

In the event of an emergency or where a serious concern about a child exists an ambulance should be called and parents informed.

### Complaints

Should parents be unhappy about any aspect of a child's care they should discuss their concerns with the child's teacher. If this does not resolve the concern the problem should be brought to the attention of school leaders. If the concern is still not resolved the school complaints policy should be implemented.

### Staff Trained to Administer First Aid                      ALVASTON

ANGELA FROGGATT  
MAUREEN HOGARTH

### Paediatric First Aid Trained

KAREN MOUSLEY  
REBECCA EVERETT  
CHAS BHOGAL  
LYNDA TERRY

### Named Person to Administer Medicines

KAREN MOUSLEY

### Staff Trained to Administer First Aid                      VILLAGE

GWYNETH FRANCIS  
JANE BARKER  
DAWN ARCHER  
SHARON PARK  
HAZEL HARDY  
ZOE WHITEHEAD  
JACQUI STEWART  
CLARE BRADLEY  
HEATHER BULL  
POONAM SHARMA  
SHAISTA REHMAN

SAM WHITTAMORE  
SHAIMAILA IQBAL  
MARGARET PARKER  
KELLY GROGAN  
KASHMIR KALIRAI  
KERRY WILSON  
DEBBIE SMITH  
TANYA GREENER  
DEB KEYLAND  
TAMMY MASSEY  
GILL BANISTER  
KIM MANGNALL  
ALISON HAMPER  
SUE HODGKINSON  
SAM GRACE  
HAYLEY COOKE  
ANN COOPE

Named Person to Administer Medicines

KAY BUMFORD  
HAZEL HARDY  
LISA BLURTON  
ZOE WHITEHEAD  
SHARON PARK  
JACQUI STEWART

App.1

PARENT / SCHOOL AUTHORISATION  
MEDICINES IN NURSERY AND SCHOOL



MEDICATION ADMINISTRATION CONSENT FORM

CHILD'S NAME .....

CLASS .....

MEDICATION .....

WAS THIS MEDICATION PRESCRIBED BY A DOCTOR OR  
DENTIST?.....

DOSE/QUANTITY .....

FREQUENCY/TIME OF DOSE .....

LAST DOSE GIVEN AT [needed for painkillers] ----

SIGNED ..... DATE .....

RETURN SLIP FOR PARENT from SCHOOL when ANALGESIC GIVEN  
[PAINKILLERS]

CHILD'S NAME .....CLASS.....

MEDICATION WAS GIVEN TO YOUR CHILD AT .....

DOSE QUANTITY .....

SIGNED ..... DATE .....





App.2

Supporting Children with Medical Conditions at Alvaston Junior & Village Primary Federation.

Date

Dear parent of

We are sending this note to make you aware that today/over the last few days your child has needed to use their asthma inhaler more than usual. We wanted to make you aware so that you can monitor their on-going use and breathing.

Repeated over use of an inhaler may suggest a review of dosage is needed and a visit to your doctor may be required to discuss this.

Yours sincerely,

School Welfare Team